FOLIO / PRACTICE DOCUMENT

Project packet / cover

File position: 1 of 6

Printed page label: Cover

A4 portrait / 210 x 297 mm

This cover is file position 1, but has no printed page number.

Try selecting 6, 2-3 to put the appendix first.

Summary

File position: 2 of 6

Printed page label: 1

A4 portrait / 210 x 297 mm

This is file position 2 and printed page 1.

Project: Example studio refresh

Status: Draft for practice only

Budget

File position: 3 of 6

Printed page label: 2

A4 portrait / 210 x 297 mm

This is file position 3 and printed page 2.

Materials: 120 example units

Assembly: 80 example units

Total: 200 example units

Appendix

File position: 6 of 6

Printed page label: 5

A4 portrait / 210 x 297 mm

This is file position 6 and printed page 5.

Expected result for 6, 2-3: Appendix, Summary, Budget.

Repeated selections are included only once.

Receipt A

File position: 4 of 6

Printed page label: 3

A4 portrait / 210 x 297 mm

This is file position 4 and printed page 3.

Fictional receipt for materials. Not a tax document.